



June 5, 2023

Eastern Carolina Local Area Issuance No. 2022-11

SUBJECT: WIOA Eligible Training Provider Policy

PURPOSE: To transmit policy on the Eligible Training Provider (ETP) process and rescind Eastern Carolina Local Area Issuance No. 2017-03 dated July 1, 2017.

BACKGROUND: WIOA seeks to promote an environment that fosters customer choice in education and training through data transparency in performance accountability. Such an environment will enhance the quality of customers' choices in the attainment of skills, credentials, certificates, and diplomas that will lead to employment in occupations that are in demand in the local economy. WIOA sets forth the requirements and general processes by which training providers and programs can be included on the State Eligible Training Provider List (ETPL) by validating that all listed providers and their programs meet minimum State standards.

North Carolina is charged with ensuring that data elements related to the initial application, continued eligibility and performance information regarding approved training providers, and programs are entered into the supported State system, NCWorks Online (www.ncworks.gov)

WIOA requires the reporting of performance information on ETP to USDOL for all programs of study included on the ETPL. The State will collect performance data from eligible training providers on an annual basis which assists NC to maintain a list of high-quality training providers and enables participants to make informed decisions on the types of training that will lead to their individual success. Key performance measures include credential attainment rates and employment rates in the second and fourth quarters after program exit.

Training providers not meeting requirements may be considered ineligible, suspended, or terminated.

ACTION: The Eastern Carolina Local Area will follow [Commission Policy Statement 11-2021: Eligible Training Provider Guidelines, Penalties, Appeal Process and Performance Reporting](#) for purposes of meeting Eligible Training Provider (ETP) requirements in accordance with the Workforce Innovation and Opportunity Act (WIOA) of 2014. The Eligible Training Provider List (ETPL) is North Carolina's statewide list of approved providers of training services who are eligible to receive WIOA Title I funds, if approved by the local Workforce Development Board (WDB) and on NCWorks Online.

This policy statement provides eligibility criteria, biennial certification procedures, penalties, and appeals processes for implementing ETP requirements and are applicable to providers of occupational skills training services for adults, dislocated workers, and youth populations as defined by WIOA Title I.

The Eastern Carolina Local Area has placed no additional restrictions on the selection of training providers outside of the referenced Commission Policy Statement 11-2021. To be an eligible training provider and listed on NCWorks Online, organizations must meet definitions and guidelines per the policy statement and be initially approved at the State level. Each individual WDB can select the training providers and programs it wishes to use within its region. Recommendations for local approval of programs will include a review of customer choice, alignment of career pathways, success of the

program, likelihood of entering employment upon completion of training, and cost of training.

Training providers are responsible for entering their information and programs into NCWorks Online. Local WDB staff will work with training providers as needed on entering data and reviewing programs. The local WIOA Service Provider must ensure that training programs are approved by the Local Area in order to provide training assistance to WIOA customers.

Training provider inquiries may be directed to ETPL@ncworks.gov or to Eastern Carolina Workforce Development Board.

EFFECTIVE DATE: Immediately
EXPIRATION DATE: Indefinite
CONTACT: Director
DISTRIBUTION: NCWorks Career Center Managers, WIOA Title I Service Providers



Tammy L. Childers, Director